Request for Proposals (RFP)

Clarification 5 - RFP/2020/003


To All Invited Bidders.

With reference to the above captioned RFP, we have received the following request for clarification from a potential bidder.

IRENA’s Responses – in red text.

Question 1:
Is it true that according to Section VII of the Terms of Reference the deadline for the submission of the first draft is mid-September (therefore 15 September 2020) and not 30 September 2020 (only one day before final submission) as indicated in the Table in Section VIII of the TOR?

First draft should be submitted by the 15th of September 2020.

Question 2:
Does the contract end with the submission of the final report on 1 October 2020 or is it planned that the results of the report will be presented by the evaluation team at the IRENA Twentieth Meeting of the Council? If so, what effort should we take into account here?

No further work is expected of the evaluation team post the 1 October 2020 deadline.

Question 3:
Is it permissible for the Section Proposal Form, the Financial and the Technical Proposal to be signed with an electronically qualified signature?

Yes. IRENA will accept electronic signatures on the technical proposal and financial offers submitted for this RFP.

Question 4:
“We would like to raise a question regarding the page limit mentioned at page 16 of the RFP:
“Company profile, which should not exceed forty (40) pages, including CVs of all personnel that shall be performing the Services, projects implemented, and details relevant to the Services being procured.

“Could you please inform us if this refers to Section 6 - Technical Proposal Form as a whole or only to section 1 and 3 of the same form?”

We believe that the technical proposal can be submitted in 40 pages. If required a bidder may provide supporting documents as annexes i.e. CV’s etc.
Please Note:

Due to the current pandemic / crisis and remote working conditions; the proposal must be submitted electronically as per the Data Sheet (DS) page 15/41 to Email Address: Bids@IRENA.Org

As noted – two separate electronic files labeled as (i) Technical Proposal and (ii) Final Proposal are to be submitted in the email with firms Name and RFP reference number. The technical proposal shall not contain any financial information. The inclusion of such information may lead to the disqualification of the entire submission.

The bid closing / bid receipt deadline of 6 June 2020; Time: 14.00H GST

The bid opening deadline will be 6 June 2020, 1600 H GST,

Please do not hesitate to contact me should you require any additional clarification.

Rgds

Arjuna Kadirgamar
Procurement Officer