Section 7: Financial Proposal Form

The Proposer is required to prepare the Financial Proposal in a separate envelope from the rest of the RFP response as indicated in RFP Clause 14 of the Instruction to Proposers.

The Financial Proposal must provide a detailed cost breakdown. The format shown on the following pages is suggested for use as a guide in preparing the Financial Proposal. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

1. **Cost Breakdown per Deliverables**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Activities | \*Total Period of the Engagement (Days) – per categories of resource assigned | Rate per day in USD | Total in USD |
| 1 | Proposed methodology for the project for IRENA’s review and discussion |  |  |  |
| 2 | First complete draft for vector 1 (including the matrix, the smart electrification roadmap and case studies) in accordance with scope of work |  |  |  |
| 3 | First complete draft for vector 2 (including the matrix, the smart electrification roadmap and case studies) in accordance with scope of work |  |  |  |
| 4 | First complete draft for vector 3 (including the matrix, the smart electrification roadmap and case studies) in accordance with scope of work |  |  |  |
| 5 | First complete draft of the document including all 3 vectors, incorporating IRENA feedback received in accordance with scope of work |  |  |  |
| 6 | Second complete draft incorporating feedback from IRENA for external peer review in accordance with scope of work |  |  |  |
| 7 | Final brief after incorporating feedback from external reviewers in accordance with scope of work |  |  |  |
|  | Total in USD: | | |  |

1. Cost breakdown per Deliverables

The Financial Proposal must provide a detailed cost breakdown. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

\*It is expected that project duration to be approximately **22 man-weeks +/- 10%.** Please notice that duration is not necessarily correlated with actual resource mobilization. Please make sure that your financial submission is within the duration that is suggested by IRENA.

Please fill in the above structure as the financial proposal. No other format will be accepted. Please ensure a break down of total individual deliverables is provided.

Name of Bidder / Firm:

Address:

Signature of Authorized person:

Stamp / Company Seal of bidder:

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